

**Rivergrove Water District
Board of Commissioners Regular Meeting Minutes
Monday, March 25, 2024**

A regular meeting of the Board of Commissioners was held on this day at 17661 Pilkington Road, Lake Oswego. Chair Roth presided over the meeting and other attendees included: Commissioners Magura, Patterson, and Howell. Commissioner Johnson was excused. The General Manager was also in attendance.

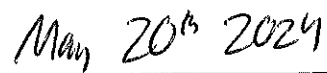
1. **Call to Order:** The meeting was called to order at 4:32 p.m.
2. **Public Comment:** No public comment was received.
3. **Review and Approval of Minutes:** The regular meeting minutes of February 26, 2024 were approved by a motion from **Commissioner Howell, seconded by Commissioner Patterson, and passed by unanimous vote. Commissioner Magura abstained.**
4. **Monthly General Manager's Report:** See attached.
5. **Unfinished Business:** Office Space for District: A Pre-Application meeting has been scheduled for April 18, 2024, at 1:15 pm with the Planning Department for the City of Lake Oswego. The general public is invited to attend.
6. **New Business:**
 - a. **Resolution No. 2024-01, Water Leak Credit Adjustment Policy:** This resolution supersedes Resolution No. 2017-04 by streamlining the process for which a customer can apply for a leak credit request. The resolution was approved by a motion **from Commissioner Howell, seconded by Commissioner Magura, and passed by unanimous vote.**
 - b. **Rate Study 2024:** GDS Associates, Inc. was hired to conduct a rate study for the District at a cost of \$26,000. The rate study will help determine if the District's rate structure provides ample revenue to operate the distribution system in a safe and lawful manner while providing clean, safe drinking water to the community. This financial plan will provide transparency into what the District can expect in future years to ensure ample resources are available to meet day-to-day operating costs, maintain critical infrastructure, modernize the system, explore new technologies, cover debt service requirements, fund reserves, and implement the capital improvement plan. The previous study was conducted in 2014 and expires this year.
7. **Adjournment:** The meeting was adjourned at 5:25 p.m. The next regular meeting will be held on Monday, April 22, 2024.



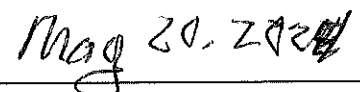
Grant E. Howell, Secretary



Christine K. Roth, Chair



Date



Date