

**Rivergrove Water District
Board of Commissioners Regular Meeting Minutes
Monday, January 30, 2023**

A regular meeting of the Board of Commissioners was held this day at 17661 Pilkington Road, Lake Oswego. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson and Howell as well as Commissioner Magura who attended by phone. The General Manager was also in attendance. Commissioner Patterson was not in attendance and excused.

1. **Call to Order:** The meeting was called to order at 5:30 p.m.

2. **Public Comment:** Public attendees included Ms. Lisa Volpel.

3. **Review and Approval of Minutes:**

a. The December 19, 2022 regular Board meeting minutes were approved by a motion from *Commissioner Howell, seconded by Commissioner Johnson, and passed by unanimous vote.*

b. The December 19, 2022 Executive Session meeting minutes were approved by a motion from *Commissioner Magura, seconded by Commissioner Howell, and passed by unanimous vote.*

4. **Monthly District Report:** See attached.

5. **Unfinished Business:** The Board was presented with two additions to the Board Policy Handbook at the December 19, 2022 meeting: Section 1.12 - Board Relations and Managing Conflicts and Section 6.3 - Board Member Conduct with the General Manager. The proposed additions were sent to the District's legal representatives at Cable Houston for review and will be discussed at the February 27, 2023 meeting.

6. **New Business:**

a. Commissioner Magura briefed items of interest from the Special District's Legislative Day held on January 13, 2023 in Salem, Oregon. Specific items included: three new bills recommending changes to the public record laws, special grant funding, and municipal revenue bonds. Discussion ensued on sending two Board representatives to SDAO (Commissioners Roth and Magura) and General Manager Casey to further investigate the possibilities for grant funding.

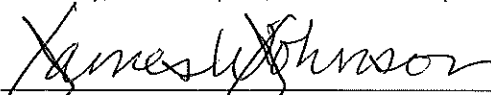
b. The Board reviewed and approved the following changes to the Employee Handbook:

i. Paragraph 3.1, Health Insurance and Wellness Benefit: correction of a previous typo authorizing the number of supplemental health polices allowed per employee from 4 to 3.

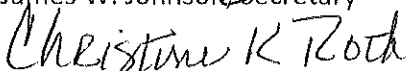
ii. Paragraph 5.1, Sick Leave: adding a payout of 20% of accrued sick leave for employees in good standing who provide the District with at least three work weeks of their intent to resign.

iii. Paragraph 5.5, Holidays: removing Christmas Eve as a paid federal holiday and adding Indigenous Peoples' Day recognized on the second Monday in October.

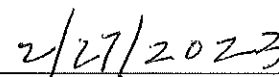
7. **Adjournment:** The meeting was adjourned at 6:35 p.m. The next regular meeting will be held on Monday, February 27, 2023 at 4:30 p.m.



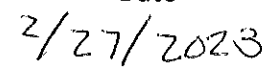
James W. Johnson, Secretary



Christine K. Roth, Chair



Date



Date