

**Rivergrove Water District
Board of Commissioners Meeting
Monday, August 24, 2020**

A regular meeting of the Board of Commissioners was held Monday, August 24, 2020 at 7:30 a.m. in the District Office at 17661 Pilkington Road. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, McDowell, Magura and Patterson. Senior Operator Tom Edwards, Utility 1 Operator Tony Lopez, Finance Specialist Janine Casey, and District Engineer Kyle Pettibone were also in attendance. The meeting was called to order at 7:40 a.m.

Public Forum: No public present.

1. Review and Approval of Minutes: The regular board meeting minutes of July 27, 2020 were approved by a motion from *Commissioner Johnson, seconded by Commissioner Patterson and passed by Commissioners Roth, Johnson, McDowell, Magura and Patterson. Nays: None*

2. Special Reports:

Reservoir 3 – Kyle briefed on the construction progress at the site, upcoming work and potential impacts to the operation. Current costs and pending Change Order Requests were discussed. The generator at Old Gate Road was discussed to determine if this generator can be used at Old Gate or possibly at Reservoir 3. Our current loan from the State for the Reservoir 3 Project did not include funding for a new generator or modifications. Kyle will continue to explore options and provide an update to the Board. The requirement for the District to provide an updated Risk Assessment tailored to new national standards was discussed with a completion date of June 30, 2021.

Water Operations – This was not briefed due to time constraints.

Finance/Administration – This was not briefed due to time constraints.

3. Unfinished Business:

- Establish Board Priorities – Tabled until Work Session Meeting, September 14, 2020
- Medical Benefits – Tabled until Work Session Meeting, September 14, 2020

4. New Business

- **Resolution 2020-06 Surplus Assets** - The Board approved a resolution providing policy on disposing of surplus property by *a motion moved by Commissioner Johnson, seconded by Commissioner Patterson, and passed by Commissioners Roth, Johnson, McDowell, Magura and Patterson.*

- **Resolution 2020-07 Financial Controls over Government Loan Funds** – The Board approved a resolution providing policy on financial controls over Government funds by *a motion moved by Commissioner Johnson, seconded by Commissioner Patterson, and passed by Commissioners Roth, Johnson, McDowell and Patterson. Commissioner Magura abstained.*

5. Chair Report:

a. Old Gate Road – This site is being used as temporary storage area for supplies and equipment needed for the Reservoir 3 project. The Board will send a letter to nearby homeowners informing them of increased activity at this location.

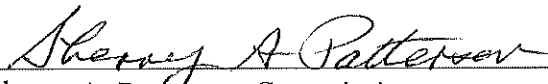
b. Employee pay raises, passed in the annual budget, were activated starting July 1, 2020.

c. Discussion took place on the District's policy for On-Call Duty and comp time. Chair Roth will speak with HR Solutions and provide an update to the Board.

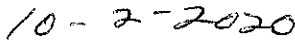
d. The Board discussed hiring a new full-time Utility 1 or 2 position. The opening will be advertised for immediate hire.

6. Adjournment: The meeting was adjourned at 8:55 a.m.

A work session meeting will be held on Monday, September 14, 2020 at 7:30 a.m. in the District office.



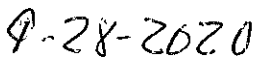
Sherry A. Patterson, Commissioner



Date



Christine K. Roth, Chair



Date