

**Rivergrove Water District
Board of Commissioners Meeting
Thursday, September 17, 2020**

A regular meeting of the Board of Commissioners was held Thursday, September 17, 2020 in the District Office at 17661 Pilkington Road. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, Magura and Patterson. Commissioner McDowell was not in attendance. General Manager Janine Casey attended. The meeting was called to order at 10:15 a.m.

1. Public Forum: No public present.

2. New Business:

- **Resolution 2020-08 On-Call Duty:** The need to revise procedures for employees serving On-Call Duty was recognized. These changes will supersede the Employee Handbook, On-Call Duty, Section 4.5 in its entirety. *Commissioner Johnson moved to approve the resolution, seconded by Commissioner Patterson and passed by Commissioners Roth, Johnson, Magura and Patterson.*
Nays: None

- **Reservoir 3 Project:** Since the beginning of the Reservoir 3 project, there have been several modifications made to the original construction plans resulting in Change Order Requests. The need for increased daily oversight on construction activities is crucial. It was agreed Commissioner Magura will serve as the Board's authorized representative and Primary Point of Contact for the project with the authority to approve Change Order Requests not to exceed \$5,000. Any Change Order Request exceeding \$5,000 will be presented to the Board for approval.

3. Adjournment: The meeting was adjourned at 10:20 a.m.

The next meeting will be held on Monday, September 28, 2020 at 7:30 a.m. in the District Office.



Sherry A. Patterson, Commissioner

10-2-2020
Date



Christine K. Roth, Chair

9-28-2020
Date