

**Rivergrove Water District
Board of Commissioners Meeting
Monday, September 28, 2020**

A regular meeting of the Board of Commissioners was held Monday, September 28, 2020 in the District Office at 17661 Pilkington Road. Chair Roth presided over the meeting and other attendees included: Commissioners Magura and Patterson. Commissioners Johnson and McDowell were excused. General Manager Janine Casey was in attendance. The meeting was called to order at 8:40 a.m.

Public Forum: No public attended.

1. Review and Approval of Minutes: The regular board meeting minutes of August 24, 2020 were approved by a motion from *Commissioner Magura, seconded by Commissioner Patterson and passed by Commissioners Roth, Magura and Patterson. Nays: None*

2. Monthly District Reports:

Reservoir 3 – Construction progress is currently running 3 weeks behind schedule due to delays in procuring materials. The Board is reviewing a proposal to recoat the reservoir. Engineers from RH2 will obtain a cost report and study how this additional step will impact the overall schedule. The roles and responsibilities between RH2 and the District were identified to ensure a cohesive management approach. The Board will review the Intergovernmental Agreement dated February 8, 1984 between the District and Lake Oswego to determine if a meeting with LO's Engineering Department is required.

Water Operations – The RV structure at Old Gate Road was moved to ensure privacy to neighboring homeowners. The restricted parking signs were removed; the District will coordinate with LO to ensure emergency access to the valves is identified. Two new operation employees (Utility 1 & 3) were hired.

Finance/Administration – The audit for Fiscal Year 2019/2020 was completed; Mr. Russ Ries, CPA, will brief the Board at the next work session meeting. An asset list for the District is being created to identify all resources. The customer delinquency rate is increasing; a second letter will be mailed to customers offering payment plan options.

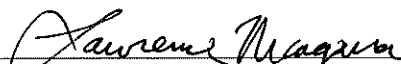
3. Unfinished Business:

- Establish Board Priorities – Tabled until Work Session Meeting, October 12, 2020
- Medical Benefits – Tabled until Work Session Meeting, October 12, 2020

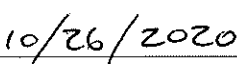
4. New Business: None

5. Adjournment: The meeting was adjourned at 9:50 a.m.


A work session meeting will be held on Monday, October 12, 2020 at 7:30 a.m. in the District office.



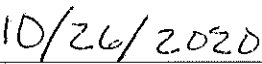
Lawrence M. Magura, Treasurer



Date



Christine K. Roth, Chair



Date