

**Rivergrove Water District  
Board of Commissioners Regular Meeting Minutes  
Monday, February 26, 2024**

A regular meeting of the Board of Commissioners was held on this day at 17661 Pilkington Road, Lake Oswego. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, Patterson, and Howell. Commissioner Magura was excused. The General Manager was also in attendance.

1. **Call to Order:** The meeting was called to order at 4:30 p.m.
2. **Public Comment:** No public comment was received.
3. **Review and Approval of Minutes:**
  - a. The regular meeting minutes of January 22, 2024 were approved by a motion from **Commissioner Howell, seconded by Commissioner Johnson, and passed by unanimous vote.**
  - b. The Executive Session meeting minutes of January 22, 2024 were approved by a motion from **Commissioner Howell, seconded by Commissioner Johnson, and passed by unanimous vote.**
4. **Monthly General Manager's Report:** See attached.
5. **Unfinished Business:**
  - a. Board Policy Notebook Addition - Performance Evaluation of the General Manager: Commissioner Howell presented material to be added to the Board Policy Handbook for conducting the annual evaluation of the General Manager. This was approved by a motion from **Commissioner Johnson, seconded by Commissioner Patterson, and approved by unanimous vote.**
  - b. Office Space for District: The General Manager and RH2 will schedule a pre-application meeting with the City of Lake Oswego for April 2024.
6. **New Business:** No new business was discussed.
7. **Adjournment:** The meeting was adjourned at 4:58 p.m. The next regular meeting will be held on Monday, March 25, 2024.

  
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Grant E. Howell, Secretary

3-25-2024  
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Date

  
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Christine K. Roth, Chair

3-25-2024  
\_\_\_\_\_  
Date