



**RIVERGROVE WATER DISTRICT**

**Policy for iPad and Other Technology Devices**

Board members are provided with an iPad/Tablet device for the purpose of conducting District business and may be provided with additional or alternative technology devices at the discretion of the District. These devices, along with their component parts, hardware, software, data, and stored electronic memory are the sole property of the Rivergrove Water District and are subject to Oregon Records Retention Rules, Oregon Public Records Laws, and District monitoring and reporting. Board members should have no expectation of privacy as to any communication generated from, received by, or stored in a device issued by the District. Board members are personally responsible for the safety and security of District-issued devices; if a device is lost, stolen, destroyed, or not returned, the Board member who was issued the device shall reimburse the District for the full replacement cost, which shall be the same cost as the original purchase of the device. Damage to the device incurred in the ordinary course of use will be repaired or replaced at the expense of the District. When a Board member departs the Commission, regardless of the reason, all devices provided by the District shall be promptly returned and shall remain the sole property of the District.

I acknowledge full understanding and will abide by the policy set forth by the District.

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Board Commissioner Name & Signature

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Date