



## Rivergrove Water District Steps for Applying and Installation of a “New” Water Service



### Step One-Formal application to the Board of the Rivergrove Water District.

1. Complete Water Connection Permit for Water Service.
2. Return to Rivergrove Water District Office with \$50.00 application fee.
3. **If necessary** the application will be put on agenda of next regularly scheduled Board meeting.
4. **If engineering plan checks are necessary** the applicant will complete the Development, Review, and Acceptance Permit and pay a \$2,050.00 deposit to the District at the time of application.

### Completion of Step One

**Rivergrove Water District Commissioners or the District Manager will approve application with recommendations or application will be denied based on current rules and regulations of the District. The District will inform applicant in writing of the decision.**



### Step Two-Payment of System Development Charges and Account Deposit.

1. **System Development Charges will be assessed.** The following table lists the different rates for sizes of meters. **Effective 04/27/2015 Resolution 2015-1\***

Meter size	Charge
1”	\$12,151
1 ½”	\$24,302
2”	\$38,884
3”	\$77,768
4”	\$121,512
6”	\$243,025

**\*Beginning April 27, 2015, the dollar amounts of the SDC rates shall on January 1st of each year be adjusted to account for changes in the costs. The adjustment factor shall be most recent twelve month change in the Engineering News Record (ENR) Northwest 20-City Construction Cost Index. This System Development Charge Adjustment Factor shall be**

*Rivergrove Water District SDC Fee Schedule Effective 04/27/2015 by Authorizing Resolution 2015-1  
Miscellaneous Fees on Exhibit A and approved 7/27/2015 by Resolution 2015-3*

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used to adjust the System Development Charge rates, unless they are otherwise adjusted by the District based on either 1) adoption of an updated methodology, or 2) other adjustments or modifications made in accordance with ORS 223.309(2).

2. New Account Deposit required-Refundable upon termination-\$50.00.



Step Three: Installation of water service

- The following fees apply to the installation of the water meter.
- Applicant may decide to choose payment options-One or Two.
- No water service shall be provided until all water fees are satisfied.

**\*Dig-In Fee:**

Meter size	Charge
1" Residential	Time & Materials from a Quote done by the District
1 1/2"-8"	Time & Materials from a Quote done by the District

\* This fee includes: permits, cost of backhoe, operator, labor and traffic control, backfill material, cutting and replacing asphalt, and associated administrative costs.

**\*\*Drop-In Fee:**

Meter Size	Charge
1"	\$ 550.00
1 1/2"-8"	Time & Materials

\*\*This fee includes: materials and labor required to install meter and backflow assembly and associated administrative costs. Rivergrove Water District personnel must do this part of install.

**Payment Option One**

- Rivergrove Water does dig in, tap, and drop in.
- Sum of above three fees paid to Rivergrove Water for size of meter required.

**Payment Option Two\*\*\***

- Applicant does dig in, tap.
- Rivergrove Water does drop in.
- Drop in fee paid to Rivergrove Water for size of meter required.

\*\*\*Applicant or applicant's contractor must provide proof of current insurance information to the Water District Office before beginning work on dig in or tap. All parts and materials will be acquired by applicant and will be City of Lake Oswego standards as amended by Rivergrove Water District Ordinance 10-01 completed taps and or dig-ins will be inspected by Rivergrove Water District personnel.