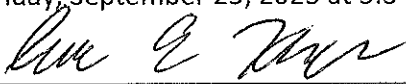


**Rivergrove Water District
Board of Commissioners Regular Meeting Minutes
Monday, August 28, 2023**

A regular meeting of the Board of Commissioners was held on this day at 17661 Pilkington Road, Lake Oswego. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, Magura, Patterson, and Howell. The General Manager was also in attendance.

1. **Call to Order:** The meeting was called to order at 4:32 p.m.
2. **Public Comment:** No public comment was received.
3. **Review and Approval of Minutes:** The July 24, 2023 Board meeting minutes were approved by a motion from *Commissioner Johnson, seconded by Commissioner Howell, and passed by Commissioners Roth, Johnson, Patterson, and Howell. Due to his excused absence in July, Commissioner Magura abstained.*
4. **Monthly General Manager's Report:** See attached.
5. **Unfinished Business:**
 - a. **Water District Ordinance No. 19-01:** the General Manager reported revisions are still ongoing.
 - b. **Board Officers Election:** In accordance with the Board Policy Handbook, nominations were taken for Board officer positions for the new fiscal year. Commissioner Patterson nominated Commissioner Howell to serve as the Board Chair. Commissioner Howell declined the nomination. *Commissioner Johnson nominated Commissioner Roth to serve as Chair, Commissioner Magura to serve as Treasurer, and Commissioner Howell to serve as secretary which was seconded by Commissioner Howell. The motion passed by a unanimous vote.*
 - c. **General Manager's Annual Performance Review:** Chair Roth asked all commissioners to forward her inputs by September 18th. The annual review will be conducted at the September meeting.
6. **New Business:**
 - a. **Resolution 2023-04: Signing Authority for Banking and Other Financial Documents:** The Board reviewed the resolution which would grant signing authority to the Board officers and add the General Manager. Commissioner Johnson made a motion to adopt the resolution, seconded by Commissioner Magura. Commissioner Howell stated he wanted additional time to review the financial policy. General Manager Casey stated it is customary for the GM to have such authority, it had been granted to all previous GMs, and she voluntarily removed herself from this position when promoted to the GM position in 2020 to allow her to unbiasedly correct outstanding financial issues as well as implement thorough financial practices for the District. Chair Roth stated the resolution would be voted on at the September meeting.
 - b. **Banner Bank Safe Deposit Box Lease:** The Board of Commissioners and General Manager signed an updated lease agreement and authorization list for the safe deposit box. The box will be examined for its contents to determine if it is still a viable option for the District to maintain.
7. **Chair Report:** No report was presented.
8. **Adjournment:** The meeting was adjourned at 5:34 p.m. The next regular meeting will be held on Monday, September 25, 2023 at 5:34 p.m.



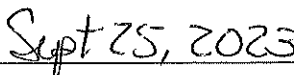
Grant E. Howell, Secretary



Date



Christine K. Roth, Chair



Date