

**Rivergrove Water District
Board of Commissioners Regular Meeting Minutes
Monday, December 20, 2021**

A regular meeting of the Board of Commissioners was held this day via remote teleconference. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, Magura, Patterson, and Howell. General Manager Janine Casey and District Engineer, Kyle Pettibone, were also in attendance.

1. Call to Order: The meeting was called to order at 4:31 p.m.

2. Public Forum: Two members of the public attended: Mr. Allen Patterson and Mr. Jon Howell.

3. Review and Approval of Minutes:

- The Special Meeting minutes of October 25, 2021 were presented and approved by a motion from *Commission Johnson, seconded by Commissioner Howell, and passed by a unanimous vote.*

- The Training Session minutes of October 28, 2021 were presented and approved by a motion from *Commission Howell, seconded by Commissioner Patterson, and passed by a unanimous vote.*

- The Regular Meeting minutes of November 22, 2021 were presented and approved by a motion from *Commission Magura, seconded by Commissioner Howell, and passed by a unanimous vote.*

- The Special Meeting minutes of December 10, 2021 were presented and approved by a motion from *Commission Johnson, seconded by Commissioner Howell, and passed by a unanimous vote.*

4. Monthly District Report: See attached.

5. Unfinished Business: Board priority updates were reviewed and the status provided. See attached.

6. New Business:

a. **Population, Water Demand Projections, and Water Storage Capacity:** Mr. Pettibone briefed the Board on current population numbers and water demand projections based on a recent study by Portland Metro. An analysis of the District's current water storage capacity was discussed from the newly completed 2021 Water Management and Conservation Plan. The overall analysis reflected there is adequate storage to meet current and future demands. It was also noted that Reservoirs No. 1 and No. 2 are of an age where investigations and repairs may be needed that could affect the need for a future storage reservoir. However, the need for additional and/or future storage will need to be balanced against the need for other capital improvements within the system, such as replacement of aging and critical water distribution piping. Zoning and fireflow requirements within the District have not changed since 2012 and are not expected to change significantly in the future. The largest fireflow in the District is at the Rivergrove Elementary School which has a fireflow requirement of 3,500 gpm for 4 hour and requires a total of 0.84 MG of fireflow storage. With new construction proposed for a 2-story elementary school, the District will work with the the project engineers to ensure projected fireflow needs are met.

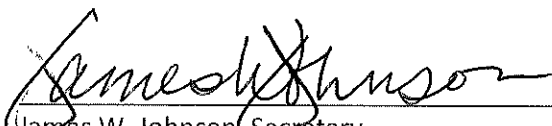
b. **2022 SDAO Annual Conference:** The 2022 annual conference was discussed. A motion to expend funds for commissioners to attend in person or participate virtually was made by *Commission Johnson, seconded by Commissioner Magura, and passed by a unanimous vote.*

c. **Special Meeting:** A Special Meeting will be held on January 20, 2022 at 4:30 p.m. for a Board Training presentation from Mr. Mark Knudson of the Special District's Association of Oregon.

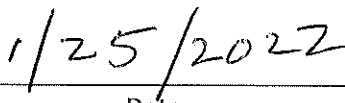
7. **Chair Report:** At the request of the General Manager, Chair Roth appointed Commissioners Johnson and Howell to conduct an internal investigation over allegations that the general manager pushed debris with a long pole into a crusher mixer and buried the unspecified debris 150 feet from the well house at the Old Gate property which was personally witnessed by Commissioner Patterson and could be potentially unsafe. Both parties will be interviewed, a site visit conducted, and a formal report of the findings submitted to the Board prior to the general manager's performance review.

8. **Adjournment:** The meeting was adjourned at 5:35 p.m.

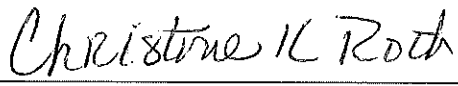
The next regular meeting will be held on Monday, January 24, 2021 at 4:30 p.m. via remote teleconference.




James W. Johnson, Secretary



Date



Christine K. Roth, Chair



Date