

**Addendum 1 to Rivergrove Water District
RFP-REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES
Engineering Consultant(s) of Record (Price Agreement)**

To: Interested Parties

From: DJ Ezell, Manager, Rivergrove Water District

CC: Files

Following you will find items in the proposal to addend our RFP for Proposals for Engineering Services Issued September 30th, 2017.

Under the following section:

SECTION 1 – INTRODUCTION

1.2 RFP Process Description

Delete the following: ~~An engineering consultant may seek to be considered for one, several or all project areas discussed in this RFP (See Section 2).~~

SECTION 2 – POTENTIAL PROJECT CATEGORIES AND POTENTIAL PROJECTS

2.1 Project Categories (Delete the following paragraph)

~~“Proposers must indicate the project categories for which they wish to be considered. Proposers may indicate that they wish to be considered for all categories. Each proposal shall include adequate information about the capabilities and experience of the proposer to undertake work in each category declared.”~~

Add: The District is looking for a firm to manage District Engineering services and projects which may include the above categories. We are not looking for proposals from specialized firms (i.e.: Electrical, Surveying, SCADA and Geotechnical in each project category.) However, we would like to see in the proposal all of the categories that could be handled by the firm and which ones would need to be subcontracted through the firm. For the specialties that would be sub-contracted we would expect the firm that is proposing to list the specialty Engineering firm information and contacts they would use.

2.2 Planned Projects (Delete the following sentence)

~~“Nothing in this agreement shall prohibit the selected Engineering Consultant from contracting with the District for such services, in the event that they are duly qualified.”~~

Replace with, “The selected Engineering Consultant will be expected to manage and propose on all district projects in the event that they are duly qualified.”

2.2.2 Other Projects (Delete the following words and replace with)

The District ~~is will~~ likely ~~to~~ require support ~~from the selected Engineering Consultant~~ on a number of other projects and service areas which may include:

3.2.2 Project Category(s) – Understanding and Approach (30 Points)

This section is designed to communicate the understanding and approach that the proposer will use for each project category. ~~they declare.~~

Required elements to this section include:

- The proposer’s overall approach to one example project from the ~~declared category~~ categories.

3.2.4 Team Experience and Qualifications (30 Points)

Provide a project history for all relevant project categories where the project team has completed similar or related work.

- A public agency client list including contact names and phone numbers for projects undertaken ~~in the last two years or with~~ the last 10 clients, ~~whichever is least.~~

3.2.5 Engineers’ Continuing Education Requirements (10Points)

Delete the following: ~~Proposer will also list the firm’s strengths in Structural, Planning, and water system operational knowledge.~~

Add the following: Proposer shall list public references which includes the names and phone and/or email contact from those Cities and District’s where they have done water system work. The proposers shall especially note any size

systems that compare with Rivergrove in size and water sources; including examples of responsibilities the firm has completed with those Districts.

This concludes our Addendum 1 for our RFP Proposal for Engineering services dated September 30th, 2017. I will issue a question and answer document later this week. If there are any other written questions for this please respond today by email to dj@rivergrovewater.com.

Thank you,
DJ Ezell, Manager, Rivergrove Water District

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